



Executive Director, Urban Stable

Urban Stable is currently recruiting its next Executive Director. We are looking for a passionate, energetic and resourceful leader to guide Urban Stable's future.

Urban Stable, founded in 2001, is a registered charity in Winnipeg, Manitoba. Our mission is *"to empower youth to engage in their education and community and achieve personal success through hands-on learning experiences with horses."* We partner with local school divisions and community partners to provide equine experiential learning and riding programs to youth in grades 5-8, who are struggling at school, assisting them to develop vital life skills such as confidence, self-esteem, and self-awareness. Our programs are proven to increase student attendance and engagement at school and in their community. We are proud of our success and the 700+ youth who have benefitted from their time with Urban Stable.

The Executive Director (ED) is responsible for ensuring Urban Stable's capacity to deliver its annual program offerings, both financially, through the fulfillment of the annual operating budget, and operationally, through the management of staff and resources. The ED is responsible for securing funding through a variety of revenue streams and building partnerships with program funders. The ED (in collaboration with the Program Director and Head Instructor) determines and markets program offerings, establishes and maintains program partnerships and ensures a safe and suitable facility to host all programs.

Key Responsibilities:

- Determines suite of Urban Stable program options and markets to current and potential new partners
- Identifies, pursues and builds lasting and collaborative relationships with program partners (e.g., schools, community organizations, groups/individuals, social enterprise initiatives)
- Researches and pursues a variety of other funding sources to fulfill annual operating budget (e.g., grant applications, private donors, fundraising events & activities, corporate sponsors)
- Provides funders with evaluation reports, coordinates program visits and ensures recognition
- Oversees fundraising committee and activities
- Sources an appropriate facility to host the program and builds a collaborative relationship with barn owner
- Identifies and pursues opportunities in the community to act as a spokesperson for the organization and its programs
- Liaises with industry contacts
- Responsible for Urban Stable's finances including developing the annual budget, completing year-end financials and annual reporting
- Identifies staffing requirements, supervises direct reports and supports ongoing development
- Ensures a healthy and safe work environment

- Identifies, evaluates and mitigates risk and ensures compliance with risk management processes (e.g., insurance, regulatory bodies)
- Maintains organization's policies and procedures
- Works with the Board of Directors, participates on special projects and committees, provides regular updates and reports

Key Requirements:

- Experience in a leadership role, preferably of a not-for-profit organization or charitable organization
- Understanding and sensitivity of issues related to youth who experience social, emotional, behavioural or academic challenges
- Ability to think strategically and build support for a vision among staff, board, volunteers, partners and donors
- History of successfully generating new revenue streams and improving financial results
- Previous success in establishing and maintaining collaborative relationships with funders, community partners and other stakeholders
- Knowledge of, and experience in, fundraising strategies and donor relations unique to smaller non-profits/charities
- Strong aptitude for written and verbal communications and presentations
- Experience in writing successful funding and grant proposals
- Solid budget and financial management skills
- Demonstrated ability to oversee and collaborate with staff and volunteers
- Strong understanding of governance and experience reporting to and working closely with a Board of Directors

You will have the opportunity to work with a great team who is passionate about providing life-changing programs for at-risk youth. Your approachable and encouraging character along with proven skills to lead the operations of a non-profit/charity will help Urban Stable implement a strategic plan focused on growth and sustainability. The pride you take in this achievement will help more youth achieve personal success, confidence and independence that transfers back to their classroom, family and community.

Interested individuals are invited to submit their cover letter and resume to board@urbanstable.ca no later than August 6th, 2021. The position will start September 2021.